



HARTPURY

International applications to Hartpury

Hello,

Thank you for your interest in Hartpury College. In this document, you will find guidance and helpful tips on applying to Hartpury. Please note Hartpury offers three separate types of education with three separate application processes; this is due to how the three education types fit within the UK education system. Further Education, Undergraduate Courses, Postgraduate courses. This guide will help you choose and guide you through the correct application process for you.

Education type 1: Further Education

These are level 3 courses that are usually referred to as 'post 16 education' and most UK students who are between the ages of 16 -18 take these course. To be eligible for university (Higher Education) a student must pass one of these types of courses. A student's desired university course, interests or future career will influence which course type is right from them. Students over the age of 18 are eligible to take level 3 courses if they desire. Course types include:

- A-Levels (students take 3 subjects)
- BTEC ('Business and Technology Education Council') in Sport, Equine, Animal, and Agriculture
- Higher Education Access in Sport, Equine, and Animal

Step 1: Complete and submit the Further Education Application Form

All courses use the same application form. To apply:

1. Downloaded the form from the website
2. Complete the form in full. Incomplete forms will cause delay.
3. Either email or post to Hartpury with:
 - Your most recent school reports and academic achievements, predicted grades where possible*
 - English language assessment results (IELTS) if applicable.

Email: Admissions@hartpury.ac.uk

Post: Hartpury College, C/o Admissions, Hartpury House, Hartpury, Gloucestershire, GL19 3BE, UK

Application forms are available for download on each further education course and each individual A-Level subject. We recommend reading the information on the website. If you have further questions about a course email: internationalenquiries@hartpury.ac.uk

*The form is designed for UK education systems (i.e. GCSE or IGCSE). We assess students for UK education equivalency to GCSE and need as much information as possible. Any school reports if not in English should be officially translated before being sent to help avoid delays in processing applications. Each application is reviewed individually.

Step 2: Confirm receipt and interview

We will contact you to confirm your application has been received and if you meet the entry criteria for your desired course you will be invited to interview.



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Step 3: The interview

Accept and confirm your attendance at your interview. For international students these will be done either over the phone or via Skype. Interviews take approximately 30 -40 minutes. Here are some example questions:

- What are your research interests?
- Why do you want to study at Hartpury?
- What are your hobbies and personal interests?

Step 4: Offer

If your interview is successful, will make you an offer. The offer will be emailed to you along with other important forms.

- Offer acceptance form. (Tick the box you wish and return)
- A pro-forma invoice outlining the fees and when payment is due.
- Accommodation booking form
- A Health Questionnaire – this information is to help the wellbeing team facilitate any health issues a student may have.
- Information on Applying for a Tier 4 visa to study in the UK.

Step 5: Accepting your offer

If you have ticked the accepted offer box and returned the form, you must then meet any academic conditions outlined in the offer letter. Additionally, we expect 50% of your tuition fees upon accepting your offer. Once your academic conditions have been met and you have paid your first 50% of tuition fees we will make the offer unconditional. You will need an unconditional offer from Hartpury to meet the conditions of your Tier 4 visa.

Step 6: Your Tier 4 Visa Application

Now you should begin to think about applying for entry clearance into the UK. There is a separate guide for this which can be found on the Hartpury website in the International section. The application process for the Tier 4 visa is the same for both education types.

Education type 2: Higher Education (Undergraduate)

These are university courses at level 5 and level 6. Students must meet the minimum academic criteria as outlined on the website to be eligible for one of these courses. Course types include:

- Foundation Degrees (Level 5) – two years in length. Abbreviations include: FdSc or FdA
- Honours Degrees (Level 6) – three years in length. Abbreviations include: BSc or BA
- Masters Degrees (Level 7) – one to two year in length. Abbreviations include MSc or MRes

Step 1: Applying for a Higher Education Course (Undergraduate)

For Undergraduate courses, applications to Hartpury are made via the agency UCAS. All UK students use UCAS when applying for university courses. Applications are made on the UCAS website.

<https://www.ucas.com/>.

Be prepared to email evidence of your most recent academic achievements and academic reports to support your application. You can send these in advance to admissions@hartpury.ac.uk. We will



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contact these upon receipt of your application. We assess students for UK education equivalency to and need as much information as possible. Any school reports or education qualifications if not in English should be officially translated before being sent to help avoid delays in processing applications. Each application is reviewed individually.

Step 2: Offer (Undergraduate)

If you meet the academic criteria we will make you an offer. The offer will be made via UCAS, you will receive your emails from them to inform you that something has occurred with your application.

Additionally, at the time of offer you will be sent the following documents and forms. Please review and return as appropriate.

- A pro-forma invoice outlining the fees and when payment is due.
- Accommodation booking form (To be completed and returned)
- A Health Questionnaire – this information is to help the wellbeing team facilitate any health issues a student may have. (To be completed and returned)
- Information on Applying for a Tier 4 visa to study in the UK.

Step 3: Accepting your offer (Undergraduate)

You will need to go to your UCAS account and accept your offer. If you accept a conditional offer as your first choice, you are able to accept one other offer as an 'insurance' choice. Once you have accepted your offer you must then meet any academic conditions outlined in the offer letter. Additionally, we expect 50% of your tuition fees upon accepting your offer. Once your academic conditions have been met and you have paid your first 50% of tuition fees we will make the offer unconditional. You will need an unconditional offer from Hartpury to meet the conditions of your Tier 4 visa.

Step 4: Your Tier 4 Visa Application

Now you should begin to think about applying for entry clearance into the UK. There is a separate guide for this, which is found on the Hartpury website in the International section. The application process for the Tier 4 visa is the same for all education types.

Education type 3: Higher Education (Postgraduate)

These are university courses at level 7 or above. Students must meet the minimum academic criteria, as outlined on the website, and pass an interview to be eligible for one of these courses. Course types include:

- Masters Degrees (Level 7) – one to two year in length. Abbreviations include MSc or MRes

Step 1: Applying for a Higher Education Course (Postgraduate)

Master's level courses are applied for via a Hartpury online application. You can find the online application on each course description page on the Hartpury website. For example if you go to the Masters in Coaching Science course information page on the Hartpury website and click on the how to apply link it will take you the online application page.

Be prepared to email evidence of your most recent academic achievements and academic reports to support your application. You can send these in advance to admissions@hartpury.ac.uk. We will



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contact these upon receipt of your application. We assess students for UK education equivalency to and need as much information as possible. Any school reports or education qualifications if not in English should be officially translated before being sent to help avoid delays in processing applications. Each application is reviewed individually.

Step 2: Confirmation of receipt and interview (Postgraduate)

We will confirm receipt of your application and be in touch to arrange an interview. For international students interviews will be done either over the phone or via Skype. Interviews take approximately 30 -40 minutes. Here are some example questions:

- What are your research interests?
- Why do you want to study at Hartpury?
- What are your hobbies and personal interests?

Step 3: Offer (Postgraduate)

If your interview is successful we will make you an offer via email. Additionally, at the time of offer you will be sent the following documents. Please review carefully:

- A pro-forma invoice outlining the fees and when payment is due.
- Information on Applying for a Tier 4 visa to study in the UK.

Step 4: Accepting your offer (Undergraduate)

Please send a confirmation that you accept your offer via email to admissions@hartpury.ac.uk with your qualifications; if you have not already sent these through. Once you have accepted your offer you must then meet any academic conditions outlined in the offer letter. Additionally, we expect 50% of your tuition fees upon accepting your offer. Once your academic conditions have been met and you have paid your first 50% of tuition fees we will make the offer unconditional. You will need an unconditional offer from Hartpury to meet the conditions of your Tier 4 visa.

Step 4: Your Tier 4 Visa Application

Now you should begin to think about applying for entry clearance into the UK. There is a separate guide for this, which is found on the Hartpury website in the International section. The application process for the Tier 4 visa is the same for all education types.