



HARTPURY

QUALITY ENHANCEMENT AND STANDARDS COMMITTEE HARTPURY COLLEGE

Minutes of a Meeting 2:00pm Thursday 7th March 2019 Gordon Canning Room

Present: Ms Helen Wilkinson (HW) Chair
Mr Chris Moody (CM)
Mrs Barbara Buck (BB)
Mr Russell Marchant (RM)
Ms Hannah Knaggs
Mr Sean Lynn (SL)

In Attendance: Ms Rachel Cowie (RC)
Ms Jenny Arroud (JA)
Prof. Ron Ritchie (RR)
Ms Lucy Dumbell (LD)
Ms Claire Whitworth (CW1)
Ms Rosie Scott-Ward
Prof. Ian Robinson (IR)
Dr John Selby (JS)

Apologies: Ms Ashleigh Wood

Minutes: Dr Nicola Potter

		ACTION	ACTION DATE
1.	Apologies Apologies were received from Ashleigh Wood		
2.	Declaration of Interest. Paper CQC2-3-19. The Clerk advised that members' interests would be taken as those disclosed in the Register of Members Interests. There were no declarations of members interests for agenda items.		
3.	Minutes of the Last Meeting. Paper CQC3-3-19.		

	ACTION	ACTION DATE
<p>Minutes of the meeting held on the 15th November 2018 were agreed to be a true and accurate record. Following some minor typographical corrections, the Chair will sign the amended copy.</p>		
<p>4. Matters Arising</p> <p>(10-11-19) Explore starting meetings at 13:30 in future, to accommodate members' travel and logistical arrangements (Clerk)</p> <p>The Chair stated that it is important to accommodate the needs of all colleagues in order to facilitate attendance. Moving the start time earlier is not feasible for a number of members, and attendance for an HE governor is challenging after 4pm. It was agreed, therefore, to continue with a 2pm start but to consider the HE agenda items first for future meetings.</p>		
<p>5. FE Reports</p> <p>5.1 A Level Update 2018-19. Paper CQC5.1-3-19</p> <p>CW1 summarised the interim report on A Levels. Pass rates overall are tracking higher than last year. 'U' grade, and 'at risk' students are receiving relevant interventions. Focus remains on A Levels with the Landex peer review supporting the evaluation of teaching, learning and assessment with outcomes linked to the recent visit to Nelson and Colne College (NCC). A governor questioned why NCC's results are higher when a 'similar quality' in teaching was reported. A key difference is NCC's strategy for students who are tracking at 'E' and 'U' grades. These students are offered a transfer to a BTEC/core maths/extended project course at the end of year 1, maximising their chance of achieving UCAS points.</p> <p>CW1 presented detail behind the key focus areas in the Quality Improvement Plan (QIP) including 'U' grade analysis, the intervention process, exam preparation aided by an external company, missed lessons/homework actions and the sharing of best practice to deliver outstanding teaching and learning.</p> <p>5.2 Quality of Teaching, Learning and Assessment (TLA) Report. Paper CQC5.2-3-19</p> <p>CW1 confirmed that the TLA strategy continues to be implemented effectively with continued focus on stretch and challenge for all. A governor re-inforced the need to continue addressing stretch, as highlighted in the accompanying Landex Peer Review Report.</p> <p>The Vice-Chancellor re-iterated the importance of encouraging teachers to challenge themselves and support staff to be brave in their teaching and encourage innovation. Sharing best practice between Hartpury staff is also encouraged.</p>		

	ACTION	ACTION DATE
<p>5.3 Quality Improvement Plan (QIP) Update Report. Paper CQC5.3-3-19</p> <p>An update on the QIP was presented. Headline messages relate to retention which has improved in A Levels, in students with 'disadvantage uplift' postcodes, 19+ Access to HE and the four out of five BTEC courses highlighted as needing to improve retention in the SAR.</p> <p>5.4 Performance to KPI targets. Paper CQC5.4-3-19</p> <p>KPI figures were presented</p>		
<p>6. Students Union Report. Paper CQC6.1-3-19</p> <p>HK provided an update on Students' Union activities relating to student representation, guidance and opportunities. The main concern from students is the difficulty in parking. The new study space has been well received and frees up space in Legends. A Peer-to-Peer mentoring scheme is in place and various CPD activities have been completed by SU officers.</p> <p>Election season is underway with advertising via social media, Moodle and e-mails to increase awareness.</p> <p>The Pro-Vice-Chancellor thanked the SU for good communication and timely feedback from students. This specifically related to steps taken to mitigate against any potentially negative impact of increased student numbers on student experience.</p>		
<p>7. Any Other Business</p> <p>No issues raised</p>		
<p>8. Dates of future meetings-all commence at 2.00pm:</p> <p>Tuesday 25th June 2019</p> <p>Thursday 21st November 2019</p>		

Ms. Helen Wilkinson
Chair
College Quality Enhancement and Standards Committee

25th June 2019