

# HARTPURY CAR PARKING POLICY

## Bringing a car onto campus

As there are limited spaces available, we do not actively encourage Hartpury residential students to bring a car onto campus. However, if a vehicle is brought to the campus, advertised **parking rates MUST be paid and rules adhered to.**

Hartpury non-resident students may bring their car in order to get to Hartpury but must park their vehicle in the Equine or Equine Overflow Car Park or at Home Farm if they are an agriculture student. **Parking rates and rules also apply.** Any non-resident students found parked on the Main Campus will have a warning Sticker placed on their vehicle. Disciplinary action may also be taken against a student who regularly ignores this parking policy and vehicles may be barred from entering the Hartpury Campus.

For your safety we have installed speed bumps, barriers and more importantly security cameras throughout the campus. We may need to identify a vehicle so a comprehensive database is maintained for these purposes and also for your protection. The schedule of rates for various parking areas is available via the online shop.

Hartpury operates a system of Parking Permits for Students, Staff, Members of the Corporation and Visitors. Parking Permits allow quick and effective identification of Vehicles and allow Hartpury Staff to contact vehicle owners if required. Parking Permits are issued for the following car parks:

Main Car Park	Hartpury Staff, Visitors, Corporation Members, Catsbury, Hartpury House, and Limbury Resident Students - with valid Permits ONLY
Rudgeley Car Park	Rudgeley Residential Staff and Rudgeley & Dingle Resident Students - with valid Permits ONLY
New Vicarage Car Park	New Vicarage Residential Staff, and New Vicarage Residential Students - with valid Permits ONLY
Top Equine Car Park	Hartpury College Staff, Equine visitors and Non-resident students - with valid Permits ONLY
Lower Equine Car Park	Non residential free permit holders ONLY
Home Farm Car Park	Non-Resident Agricultural Students with valid Permits on gravel area ONLY
Sports Academy Car Park	Hartpury College Staff and Sports visitors ONLY

## Terms and conditions for student car parking on campus

1. If you are bringing a vehicle onto campus, you are indirectly accepting the Hartpury terms and conditions, and contractually agree to pay the Parking Charges as applicable.
2. All student vehicles MUST show a valid car Parking Permit clearly displayed in the top right hand side of their windscreen.
3. You must ONLY park in your designated Car Park.
4. You MUST NOT park in Disabled bays, on double yellow lines or yellow cross hatched areas, nor staff or resident staff bays.
5. Vehicles should be insured, roadworthy with a valid MOT, and have an in-date Road Fund licence.
6. The Terms and Conditions apply to all road users including motorists, motor cyclists and cyclists.
7. Purchasing a Car Parking Permit does not guarantee you a parking space. All spaces are on a 'first come, first served basis'.
8. Vehicles may only be parked on the premises when on official business and once they have been registered with the Transport Department.
9. Violation of the one-way system or the 20mph speed limit may lead to the temporary or permanent withdrawal of the drivers parking permit or the right to park on campus. Disciplinary action may and has been taken when these Terms and Conditions are deliberately or persistently broken.
- 10. Random Car Parking Spot Checks are in operation by the Car Parking Attendants. Please ensure your Hartpury Student ID is to hand. It is mandatory to carry this on your person AT ALL TIMES.**
11. Car park areas are not for the use of learner drivers for manoeuvring/practice or for washing or maintaining vehicles except in an emergency.
12. Student Car Parking Permits should be purchased through the Hartpury on-line shop.
13. Users of the car parks do so at their own risk and Hartpury cannot accept liability for accident, loss or damage to the vehicle (or occupants/contents) howsoever caused.

## Frequently Asked Questions

### How much is a car Parking Permit?

Rates vary depending on your choice of parking area:

- £60 per year for all Residential students in a designated car park
- £60 per year for non-resident students to park in the main Upper Equine car park
- £100 per year for non-resident students who wish to use the main car park
- £10 Post Graduate Permit
- £0 for non-resident students prepared to park in the Lower Equine overflow gravelled area & at Home Farm gravelled area

### How do I pay for my Car Parking Permit?

Through the on-line Shop on the Hartpury Website. Then bring your receipt to the Transport Office in Student Services in exchange for your permit. DO NOT FORGET TO COLLECT IT.

### Where must I display the permit?

The permit must be clearly displayed on the front windscreen, preferably on the top right hand corner.

### Where may I park?

- Non-resident Farm Students must park at the Farm (Gravel Park).
- All other Non-Resident Students MUST park in Equine Overflow
- Resident Rudgeley and Dingle Students must park in Rudgeley.
- New Vicarage resident students must park in New Vicarage.
- Limbury 1 – 9 park in the Main Car Park. Limbury 10 – 14 in New Vicarage
- Catsbury and Hartpury House Resident Students may also park in the Main Car Park.

### Where must I NOT park?

- Do NOT park in a Car Park that is not your designated Car Park.
- Do NOT park in unmarked bays.
- Do NOT park in disabled bays.
- Do NOT park in Staff, Executive, visitor or the Principals bays.
- Do NOT park on double yellow lines.
- Do NOT park in the yellow boxed areas.
- Do NOT block gates or Emergency exits.

### What do I do if I change my car?

Bring your old pass to the Transport Office and we will give you another pass Free of Charge for your new car.

### May a friend visit me over night/weekend and bring their car onto campus?

Yes of course. But for security purposes we need to know the make, model, colour and registration of the vehicle. And of course who they are visiting. Bring this information to the Transport Office in the Student Zone and we will issue a "Temporary Pass" - free of charge.

### Where do I park if I am registered Disabled?

There are a great number of designated specially marked Disabled bays around the campus. Car Parking is free for you, but you will still need to give your vehicle details to the Transport Office and collect a permit.

### I drive a Motorbike. Where can I park and what is the cost?

There is no charge for Motorbikes either. Provided you park in the Motorbike designated areas. Again please call into the Transport Office with your details and pick up your free permit.

### Can I bring a Bicycle to Hartpury?

Yes. They must be left only in the designated cycle sheds. Not in your residential Halls.

- Keys are available from Student Services for a deposit of £10, refundable on return of key.
- Please see Rules regarding Bikes in the Accommodation Handbook.

If you have a queries regarding Cars, Motorbikes or Bicycles please contact the Transport Office in the Student Zone.

Tel: 01452 702628 or Mobile 07800 975767

Email: [transport@hartpury.ac.uk](mailto:transport@hartpury.ac.uk)

