



HARTPURY

Offensive Weapons Policy

Introduction

Hartpury aims to provide a safe and secure environment where teaching and learning can take place safely and where students can study and work safely.

Purpose

Firearms, weapons, knives, fireworks, projectiles, projectile launch devices and any explosive devices are not permitted on campus.

Written permission is subject to the following conditions:

- That there is a genuine need for the item to be on campus
- That the person bringing the item onto campus is legally compliant with any appropriate legislative requirements
- That appropriate storage is available
- That written risk assessments have been made, agreed and appropriately signed

Failure to comply with all or any part of these conditions may result in the student being suspended or excluded in accordance with the appropriate policy. A member of the Senior Management Team can only grant permission.

We do recognise that knives, scalpels, needles and other sharp objects are used across practical sessions for specific purposes and are always used under supervision and controlled conditions.

Scope

Applies to all staff, students and visitors on campus.

Objectives

Any acts of aggression, verbal or physical are unacceptable and will be treated as behaviour management breaches, which could result in exclusion.

The carrying of anything, which is classed as an offensive weapon, such as a knife, or carrying anything with the intention of using it to intimidate, such as an aerosol to be used as a flame thrower, will also be treated as a serious behaviour management matter and could also result in exclusion.

Definitions

Given the nature of certain work, some students may use tools / equipment that could be, used as an offensive weapon. Hartpury acknowledges its responsibility to ensure that those

items that belong to Hartpury or which it stores securely for students or staff follow documented procedures for issue and collection. When using such equipment or tools students are always under staff supervision.

Students have the responsibility to fully comply with procedures and instructions issued by staff. This includes following all health and safety procedures, using tools and equipment appropriately at all times and not removing them from their designated area.

Roles & Responsibilities

Hartpury has clear behaviour management policies and procedures. Students are aware of the behaviour management procedure that relates to them when they commence a programme of study.

The procedure allows a proper investigation to take place in response to any incident so that the full facts are established. Part of that process can be suspension of individuals in accordance with the appropriate policy. Incidents involving threatened or actual aggression would normally result in the alleged aggressor being suspended under the Behaviour Management Process. All such matters will be reported to senior staff with the authority to take such action.

The behaviour management outcome resulting from such incidents would depend on the specific circumstances. The matter will, always be regarded as very serious and could result in exclusion, even of someone with no previous record of unacceptable behaviour. Hartpury would not accept excuses of self-protection for carrying offensive weapons as any student fearing aggression should immediately bring the matter to the attention of an appropriate member of staff.

Hartpury would normally inform the Police of such incidents, certainly, if the possession of offensive weapons were involved.

Unfortunately, individuals threatening or perpetrating aggressive acts may be persons with no legitimate reason for being on campus. Such individuals will always be asked to leave the campus and not to return. Each incident is judged separately and the Police may or may not be informed or called. No member of staff is expected to put themselves at risk by dealing with an aggressive individual and the Residential Safeguarding Manager as well as the Duty Director and/or a member of the Executive team will always be called should there be any such threat, actual or perceived.

Hartpury will seek to provide training for those members of staff authorised to undertake searches for weapons. Screening, should it take place, should be out of view of anyone other than those people who have to be present and with appropriate sensitivity to any cultural or religious issues, which may arise.

All incidents and occurrences should be properly documented with details of time, date, location, persons involved, witnesses, events and action taken. For students, copies of the report will be provided to the Residential Safeguarding Manager who will then brief the Vice Principal Resources. Reports of incidents involving individuals from outside of the organisation will be given to the Vice Principal Resources/Duty Director. The Residential Safeguarding Manager will manage this process.

It will be the responsibility of Heads of Departments to ensure that students are all aware of the policy through appropriate communication channels. It will also be their responsibility along with members of the Executive Team to ensure that staff are aware of the policy and their responsibility under it to report any suspected or actual incident to appropriate senior staff.

The Executive Team will take action against individuals who come onto campus, in possession of offensive weapons when they have no business to be here. This will include involving the Police and taking legal proceedings if necessary to prevent repetitions.

Permitted Use on Campus

Firearms

In relation to Shoot Days, Unit content delivery or Clay Shoot events (practicing & competition), students may have their own shotgun certificate granted by the relevant local Police Force or they will be supervised by a member of staff or a certificate holder. The clay shooting activities fall under the Fire Arms Act 1968-97, Section 11(6) giving approval for Clay Shooting activities, for anyone without a shot gun licence, under supervision. Students (shotgun license holders) must follow the formal protocol should they wish to bring a shotgun on site for the purposes of a timetabled shoot.

Knives

Students are not permitted to bring their own knives on to campus. However, given the nature of the tasks undertaken as part of Game keeping activities, Shoot Days, there may be occasions where the students will be issued with knives/ dispatch tools, provided by Hartpury, to complete the specific activity or assessment being undertaken at that time and at the instructors' discretion.

Legislative Guidance

Members of staff have explicit power to use reasonable force to restrain students to prevent injury to others or damage to property. (Further and Higher Education Act 1992 and Violent Crime Reduction Act 2006.)

The powers are to screen students, even without suspicion and without their consent, and to search students for weapons with reasonable grounds for suspicion but without their consent. The powers are subject to the following conditions:

- They are exercised on the institution's premises or elsewhere where the member of staff has lawful control of the student (e.g. during a field trip).
- Searches are undertaken or authorised by the Residential Safeguarding Manager and/or designated person, either generally or to deal with a specific incident.
- The student can only be required to remove outer clothing, i.e. clothing not worn next to the skin or immediately over underwear but the staff member can require the student to remove a hat, gloves, scarf or shoes.
- The person conducting the search must be of the same sex as the student and may only carry out the search in the presence of another member of staff of the same sex as the student.
- Anything found, which the member of staff has reasonable grounds for suspecting is a knife, blade or in law, an offensive weapon, may be seized but must be handed over to the police as soon as reasonably practicable.
- The person exercising the power may in doing so use such force as is reasonable in the circumstances. Where the staff member anticipates force may be required, it may be advisable to call the police if it is feasible to postpone the search until they arrive.

Reference to Other Policies

- Academic Student Behaviour Management Policy
- Non-Academic Behaviour Management Policy
- Operating Procedure 7.20 for Search and Confiscation
- Health & Safety Policy

Equality, Diversity and Inclusion

As with all Hartpury policies and procedures, due care has been taken to ensure that this policy is appropriate to all members of staff and students regardless of their age, disability, ethnicity, gender, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sexual orientation and transgender status.

The policy will be applied fairly and consistently whilst upholding Hartpury's commitment to providing equality to all.

Hartpury is committed towards promoting positive mental health and aims to create a culture of support where staff and students can talk about mental health problems without the fear of stigma or discrimination.

Approval and Review Cycle

Date Last Approved	June 2019
Policy Owner	Residential Safeguarding Manager & Director of Agriculture, Animal & Land
Approving Committee	SMT/Executive
Status	Approved
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