



HARTPURY
UNIVERSITY

Department Monitoring and Enhancement Plan for 2021/22

| | |
|--|--|
| Department: | |
| Head of Department: | |
| Subject and Associate Head of Department: | |
| Foundation Degree Programmes: | |
| Honours Degree Programmes: | |
| Other Undergraduate Programmes: | |
| Postgraduate Programmes: | |



Department Annual Monitoring and Enhancement Plan

Date:

Part One

Monitoring of Actions arising from Periodic Strategic Review

The provision was reviewed on in accordance with the arrangements for Periodic Strategic Review as set out in the Hartpury Quality Enhancement Framework.

Please provide an update below on progress against actions planned to be addressed during this academic year only.

| Department Actions | Action by whom | Action by when | Progress | Status |
|--------------------|----------------|----------------|----------|--------|
| | | | | |
| | | | | |
| | | | | |

| Action in response to conditions | Action by whom | Action by when | Progress | Status |
|----------------------------------|----------------|----------------|----------|--------|
| | | | | |
| | | | | |
| | | | | |

| Action in response to recommendations | Action by whom | Action by when | Progress | Status |
|---------------------------------------|----------------|----------------|----------|--------|
| | | | | |
| | | | | |
| | | | | |

| Curriculum Development – please provide progress against planned curriculum development in 21/22 at programme level | Progress | Status |
|---|----------|--------|
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| | | |

PART TWO – ONGOING QUALITY MONITORING AND ENHANCEMENT

① *Shaded cells will be completed by a member of the Academic Registry.*

Student Recruitment and Numbers

| | 20/21 | 21/22 | 21/22 Target | 22/23 Target |
|--|-------|-------|--------------|--------------|
| Applications | | | N/A | |
| Offers | | | N/A | |
| Acceptances | | | | |
| Average Tariff on Entry | | | | |
| New enrolments Stage 0, 1 st Dec* | | | | |
| New enrolments Stage 1, 1 st Dec* | | | | |
| New FE to HE enrolments, 1 st Dec** | | | | |
| Stage 1 Returners, 1 st Dec* | | | | |
| Stage 2 Returners, 1 st Dec* | | | | |
| Stage 3 Returners, 1 st Dec* | | | | |
| Total enrolments UG, 1 st Dec* | | | | |
| Total enrolments PG 1 st Dec* | | | | |

*These figures are head count.

Where targets have not been met please provide a commentary below outlining reasons behind this and actions that have been taken this year to address the issues

Retention and Achievement

| | 20/21 | 21/22 | 21/22 Institutional KPI |
|--|-------|-------|-------------------------|
| Retention from all enrolled students | | | |
| Retention from 1 st Nov | | | |
| New UG students WD from Stage 0/1 | | | |
| B3 Continuation* | | | |
| B3 Completion* | | | |
| Achieved all modules attempted | | | |
| Final year Achievement of Target award | | | |
| Final year Upper Award | | | |
| B3 Progression* | | | |

*Lag on data availability

Where retention and achievement have fallen below the Institutional KIP please provide a commentary below outlining reasons behind this

| |
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| |
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Student Satisfaction

Undergraduate Programmes

| | 19/20 | 20/21 | 21/22 |
|------------------------------|-------|-------|-------|
| Stage 0 overall satisfaction | | | |
| Stage 1 overall satisfaction | | | |
| Stage 2 overall satisfaction | | | |
| NSS Completion rate | | | |
| NSS Teaching on my course | | | |
| NSS Assessment and feedback | | | |
| NSS Academic support | | | |
| NSS Learning resources | | | |
| NSS Student Voice | | | |
| NSS overall satisfaction | | | |

Postgraduate Programmes

| | 19/20 | 20/21 | 21/22 |
|---------------------------|-------|-------|-------|
| PTES overall satisfaction | | | |
| PTES Teaching | | | |
| PTES Assessment | | | |
| PTES Support | | | |
| PTES Resources | | | |

Where student satisfaction is below expectations please provide a commentary below outlining reasons behind this

| |
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| |
|--|

External Examiner Feedback

Please complete the following table summarising any feedback received from the EE in 21-22 and, where relevant, action being taken as a result

| | Feedback Received | Action taken (where appropriate) | Status |
|---|-------------------|----------------------------------|--------|
| 1 | | | |
| 2 | | | |
| 3 | | | |

Student Engagement

Please provide a short commentary below summarising how the department has engaged with students during the academic year, feedback that has been received and how this has been responded to.

Effective and Sustainable Partnerships

Please provide a short commentary below of any partnership work undertaken at departmental level, with particular focus on new partnerships/those that have significantly developed or changed during the year

Resources

Please outline below how the department has developed and used resources and support to ensure high quality academic experience for all students and those students succeeding in and beyond HE. Please also highlight any areas where further development of resources would have significant impact on the academic experience.

Sector Standards

If there have been any changes in sector-recognised standards in your Department 's subject area that require action to ensure students have knowledge and skills that appropriately reflect these skills please outline these below and the actions taken.

Key quality enhancement actions for 22/23

Please complete the below table to identify the key actions you will be taking within your Department to enhance student retention, achievement, outcomes, and satisfaction on your programme in 22/23. Please use feedback and evidence from a variety of sources to inform your identification such as student surveys, placement provider feedback, external examiner comments etc

| | Evidence supporting action | Action | Impact | Measure of Success |
|---|----------------------------|--------|--------|--------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |

Please complete the below table to identify the key actions you have identified that sit outside your department. Please use feedback and evidence from a variety of sources to inform your identification such as student surveys, placement provider feedback, external examiner comments etc

| | Evidence | Lead | Action | Impact | Measure of Success |
|---|-----------------|-------------|---------------|---------------|---------------------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

As Head of Department (or nominee) I confirm that this Evaluation accurately represents consultation events during this academic year and the feedback received from stakeholders.

Name: _____

Signature: _____ Date: _____

① The Head of Department should use this plan to inform Departmental Committee discussion and present the Monitoring and Enhancement Plan at a Departmental Committee for discussion, make amendments required and then submit a copy to the officer of Academic Standards and Enhancement Committee, where it will be considered for approval by the .

As Chair of Academic Standards and Enhancement Committee (or nominee) I confirm that the amendments to the Department Strategic Enhancement Plan are approved for implementation during the forthcoming academic year.

Name: _____

Signature: _____ Date: _____

Once approved this document should be circulated by the Head of Department to:
Student Records Administrator for the Department / Individuals mentioned within the Action Plan

The Head of Department is responsible for the publication of this report on the staff intranet.

Appendix A: Underpinning Data

FOUNDATION DEGREES:

| | 19/20 Dept. average | 20/21 Dept. average | 21/22 Dept. average | Prog? | Prog? | Prog? | Prog? |
|--|---------------------------|---------------------------|---------------------------|-------|-------|-------|-------|
| Stage 1 overall satisfaction | | | | | | | |
| NSS overall satisfaction | | | | | | | |
| Retention from all enrolled students | | | | | | | |
| Retention from 1 st Dec | | | | | | | |
| New UG students WD from St 1 | | | | | | | |
| Continuation new St 1 | | | | | | | |
| Applications | | | | | | | |
| Offers | | | | | | | |
| Acceptances | | | | | | | |
| Average Tariff on Entry | | | | | | | |
| New enrolments Stage 1, 1 st Dec | | | | | | | |
| New FE to HE enrolments, 1 st Dec | | | | | | | |
| Stage 1 Returners, 1 st Dec | | | | | | | |
| Stage 2 Returners, 1 st Dec | | | | | | | |
| Total enrolments, 1 st Dec | | | | | | | |
| Achieved all modules attempted | | | | | | | |
| Final year Achievement of Target award | | | | | | | |
| Final year Upper Award | | | | | | | |
| Graduate Outcomes | | | | | | | |

HONOURS DEGREES:

| | 19/20 Dept. average | 20/21 Dept. average | 21/22 Dept. average | Prog? | Prog? | Prog? | Prog? |
|--|---------------------------|---------------------------|---------------------------|-------|-------|-------|-------|
| Stage 0 overall satisfaction | | | | | | | |
| Stage 1 overall satisfaction | | | | | | | |
| Stage 2 overall satisfaction | | | | | | | |
| NSS overall satisfaction | | | | | | | |
| Retention from all enrolled students | | | | | | | |
| Retention from 1 st Dec | | | | | | | |
| New UG students WD from Stage 0/1 | | | | | | | |
| Continuation new Stage 0/1 | | | | | | | |
| Applications | | | | | | | |
| Offers | | | | | | | |
| Acceptances | | | | | | | |
| Average Tariff on Entry | | | | | | | |
| New enrolments St 0, 1 st Dec | | | | | | | |
| New enrolments St 1, 1 st Dec | | | | | | | |
| New FE to HE enrolments, 1 st Dec | | | | | | | |
| Stage 1 Returners, 1 st Dec | | | | | | | |
| Stage 2 Returners, 1 st Dec | | | | | | | |
| Stage 3 Returners, 1 st Dec | | | | | | | |
| Total enrolments, 1 st Dec | | | | | | | |
| Achieved all modules attempted | | | | | | | |
| Final year Achievement of Target award | | | | | | | |
| Final year Upper Award | | | | | | | |
| Graduate Outcomes | | | | | | | |

OTHER UNDERGRADUATE PROGRAMMES:

| | 19/20 Dept. average | 20/21 Dept. average | 21/22 Dept. average | Prog? | Prog? | Prog? | Prog? |
|--|---------------------------|---------------------------|---------------------------|-------|-------|-------|-------|
| Stage 1 overall satisfaction | | | | | | | |
| NSS overall satisfaction | | | | | | | |
| Retention from all enrolled students | | | | | | | |
| Retention from 1 st Dec | | | | | | | |
| New UG students WD from St 1 | | | | | | | |
| Continuation new St 1 | | | | | | | |
| Applications | | | | | | | |
| Offers | | | | | | | |
| Acceptances | | | | | | | |
| Average Tariff on Entry | | | | | | | |
| New enrolments Stage 1, 1 st Dec | | | | | | | |
| New FE to HE enrolments, 1 st Dec | | | | | | | |
| Stage 1 Returners, 1 st Dec | | | | | | | |
| Stage 2 Returners, 1 st Dec | | | | | | | |
| Total enrolments, 1 st Dec | | | | | | | |
| Achieved all modules attempted | | | | | | | |
| Final year Achievement of Target award | | | | | | | |
| Final year Upper Award | | | | | | | |
| Graduate Outcomes | | | | | | | |

POSTGRADUATE PROGRAMMES:

| | 19/20 Dept. average | 20/21 Dept. average | 21/22 Dept. average | Prog? | Prog? | Prog? | Prog? |
|---|---------------------------|---------------------------|---------------------------|-------|-------|-------|-------|
| PTES Overall Satisfaction | | | | | | | |
| Retention from all enrolled students | | | | | | | |
| Retention from all new enrolled students | | | | | | | |
| Retention from 1st Dec for all enrolled | | | | | | | |
| Continuation for new enrolled FT1 | | | | | | | |
| Continuation for new enrolled FT2 | | | | | | | |
| Continuation for new enrolled PT | | | | | | | |
| Applications | | | | | | | |
| Offers | | | | | | | |
| Acceptances | | | | | | | |
| New FT1 enrolments, 1st Dec | | | | | | | |
| New FT2 enrolments, 1st Dec | | | | | | | |
| New PT enrolments, 1st Dec | | | | | | | |
| Total enrolments, 1st Dec | | | | | | | |
| Achieved all modules attempted | | | | | | | |
| Final year Achievement of Target award | | | | | | | |
| Final year Upper Award | | | | | | | |
| Graduate Outcomes | | | | | | | |